

Finance Committee Meeting

October 19, 2011 7:30 PM
Veterans Memorial Building, Room 229
900 Main Street
Millis, MA 02054

In Attendance:

Chris Smith, Chairman
Craig Schultze, Vice Chairman
Peter Jurmain
Rick Manburg
Richard Molloy
Jim Smith
Susan Vecchi
Charles Aspinwall, Town Administrator
Charles Vecchi, Board of Selectmen
Dave Baker, School Committee
Lisa Hardin, Town Clerk
Mr. Reardon, Resident

Chris Smith called the meeting to order at 7:35 PM.

Article #17 Review – Petitioned Article – Online Budgets:

Town council was consulted and determined this article is directory in nature not compulsory. A penalty will not be imposed if the request is not complied with.

Susan Vecchi made a motion to recommend approve of Article #17 “To see if the Town will require that all town departmentry detailed proposed budgets be posted and available as digital download, on the Town of Millis website, millis.org, 30 days prior to the spring town meeting article vote”; Craig Schultze seconded. Vote: 7/0, motion carries.

Article #26 Review – Amend Operating Budget:

Line #1 General Government:

Regarding the Town Clerk’s request for an additional \$5,000.00 for salaries, the committee advised to take recourse with the Board of Selectmen to transfer funds from other line items of the town’s budget to cover the additional salaries.

Craig Schultze made a motion to increase the General Insurance line item to \$250,155.00; Susan Vecchi seconded. Vote: 7/0, motion carries.

Craig Schultze made a motion to approve line item #1 in the amount of \$5,024,850.75; Susan Vecchi seconded. Vote: 7/0, motion carries.

Line #2 Public Safety

Increase line items due to Hurricane Irene Costs:

Craig Schultze made a motion to increase:

Dispatch wages: \$ 501.68
Patrol Overtime: \$ 2,775.15
On-call Firefighters: \$ 1,420.33
Full-time Firefighters: \$ 6,505.62

Total Increase: \$11,202.78

Susan Vecchi seconded. Vote: 7/0, motion carries.

Craig Schultze made a motion to approve line item #2 in the amount of \$2,669,999.33; Susan Vecchi seconded. Vote: 7/0, motion carries.

Line #3 Millis Schools

Increase line items due to Hurricane Irene Costs:

Craig Schultze made a motion to increase the budget by \$2,419.26; Susan Vecchi seconded. Vote: 7/0, motion carries.

Craig Schultze made a motion to approve line item #3 in the amount of \$11,733,762.26; Susan Vecchi seconded. Vote: 7/0, motion carries.

Line #5 DPW

Increase line items due to Hurricane Irene Costs:

Craig Schultze made a motion to increase the budget by \$8,518.35 for salaries and \$58,544.78 in expenses; Susan Vecchi seconded. Vote: 7/0, motion carries.

Craig Schultze made a motion to approve line item #5 in the amount of \$899,315.81; Susan Vecchi seconded. Vote: 7/0, motion carries.

Line #6 DPW Sewer

Craig Schultze made a motion to increase the expense budget to \$839,951.62; Susan Vecchi seconded. Vote: 7/0, motion carries.

Craig Schultze made a motion to approve line item #6 in the amount of \$1,037,583.16; Susan Vecchi seconded. Vote: 7/0, motion carries.

Line #7 DPW Water

Craig Schultze made a motion to increase the expense budget to \$618,301.92; Susan Vecchi seconded. Vote: 7/0, motion carries.

Craig Schultze made a motion to approve line item #7 in the amount of \$866,727.34; Susan Vecchi seconded. Vote: 7/0, motion carries.

Line #10 Debt Services:

Craig Schultze made a motion to approve line item #10 in the amount of \$640,916.65; Susan Vecchi seconded. Vote: 7/0, motion carries.

Line #11 Revenue Appropriation:

Craig Schultze made a motion to approve line item #11; Susan Vecchi seconded. Vote: 7/0, motion carries.

Article #1 – Unpaid Bills:

Department:	Vendor:	Amount:
Selectmen	Northeast Copier Systems	\$138.00
Historical Commission	NSTAR	\$ 21.86
Fire Department	Nextel/Sprint	\$ 27.36
Building Department	Nextel/Sprint	\$ 33.64
Selectmen	New England Cooling Systems	\$684.18
Police Department	Staples	\$ 94.00
Selectmen	NSTAR	\$ 19.27
Police Department	Rocky's Ace Hardware	\$ 16.28
Historical Commission	Mike Wierzbicki	\$ 64.08
Selectmen	Rosalia Keller	\$579.00
Fire Department	Public Safety Center	\$194.41
DPW	Imperial Chevrolet	\$ 52.31
DPW	K & K Greenhouses	\$765.73
DPW	K & K Greenhouses	\$ 69.06
	General Fund	\$2,759.18
DPW	Utility Service Company	\$1,800.00
	Water Enterprise Fund:	\$1,800.00
	Total Unpaid Bills:	\$4,559.18

Chris Smith made a motion to recommend Article #1 Unpaid Bills in the amount of \$4,559.18; Susan Vecchi seconded. Vote: 7/0, motion carries.

Article #10 Police Feasibility Study:

The cost of the study is more than originally expected, more information will be available before town meeting. Postpone recommendation until town meeting.

Article #11 St. Paul's Church Property:

Postpone recommendation until town meeting.

Article #22 Stabilization Fund:

Balance of the Fund: \$911,260.00

Craig Schultze made a motion to recommend funding the Stabilization Fund with \$100,000.00; Susan Vecchi seconded. Vote: 7/0.

Craig Schultze made a motion to reconsider Article #22; Susan Vecchi seconded. Vote: 7/0 motion carries.

Craig Schultze made a motion to recommend funding the Stabilization Fund with \$100,000.00 from Free Cash; Susan Vecchi seconded. Vote: 7/0, motion carries.

Article #23 Unfunded Health Insurance Liability:

The liability is approximately \$16,000,000.00, contributing to this will help the town's bond rating.

Susan Vecchi made a motion to recommend contributing \$100,000.00: \$60,000.00 from New Growth and \$40,000.00 from Free Cash; Peter Jurmain seconded. Vote: 7/0 motion carries.

Article #24 Personnel Plan Amendments:

- Sick Leave Buy Back: Upon retirement only, an employee shall be entitled to a sick leave buy back lump sum payment equal to one quarter of his or her unused accumulated sick leave, provided that such payment does not exceed \$1,800.00.
- Vacation Accrual: At the time of appointment, the Town Administrator may grant a higher vacation accrual rate. (For purposes of this provision E, only, future vacation allotments shall be granted assuming the employee has the amount of earned employment time associated with the amount of vacation granted at time of hire and shall continue forward in the schedule assuming that earned employment time)

Chris Smith made a motion to recommend approval of Article #24 Personnel Plan Amendments accepting Schedule A and B as well as Schedule C; Susan Vecchi seconded. Vote: 7/0, motion carries.

Article #28 SPED Circuit Breaker Cost:

The School Department received one additional payments in FY11 to fund the SPED program.

Craig Schultze made a motion to appropriate \$51,659.00 from Free Cash for Article #28; Peter Jurmain seconded. Vote: 7/0, motion carries.

Article #14 Technology Revolving Account:

The School Committee met and requested more information on funding sources for this article and has asked that the article be dismissed at this time.

Craig Schultze made a motion to dismiss Article #14; Susan Vecchi seconded. Vote: 7/0, motion carries.

Article #13 SPEC Vehicle:

Susan Vecchi made a motion to recommend replacing Van #3 and #17 with (2) six passenger vehicles funded by Free Cash in the amount of \$42,000.00; Rich Molloy seconded. Vote: 6/1, motion carries.

Article #15 Solar Energy Project:

Due to building code changes, Broadway Electric will not be replacing the rubber roof as initially planned. It will be a 150 KWH system with anticipated savings of \$254,000.00

Susan Vecchi made a motion to recommend approval of Article #15; Richard Molloy seconded. Vote: 7/0, motion carries.

Article Funding Sources – Postponed Until October 26, 2011

Important Dates:

Warrant to Printer: October 24, 2011

Warrant Delivered to Residents: October 31, 2011

Pre-Town Meeting/Public Hearing: November 2, 2011

Town Meeting: November 7, 2011

Upcoming Meeting Schedule:

October 26, 2011 7:30 PM
Veterans Memorial Building, Room 229

November 2, 2011 7:30 PM – Pre-Town Meeting
Veterans Memorial Building, Room 229

November 7, 2011 7:30 PM – Town Meeting
Millis Middle/High School
245 Plain Street

November 16, 2011 7:30 PM
Veterans Memorial Building, Room 229

December 7, 2011 7:30 PM
Veterans Memorial Building, Room 229

December 14, 2011 7:30 PM
Veterans Memorial Building, Room 229

December 21, 2011 7:30 PM
Veterans Memorial Building, Room 229

Minutes Approval:

Susan Vecchi made a motion to accept the October 12, 2011 meeting minutes as written, Craig Schultze seconded. Vote: 6/0 motion carries.

Adjourn:

Peter Jurmain made a motion to adjourn the meeting at 10:20 PM; Susan Vecchi seconded, Vote 7/0.

Respectfully submitted,
Deirdre Gilmore